

Leicester Forest East

Parish Council

The Parish Hall, Kings Drive, Leicester Forest East

Leicester LE3 3JE

Tel: 0116 239 0039

Email: clerk@leicesterforesteast-pc.gov.uk

www.leicesterforesteast-pc.gov.uk

6th May 2025

You are summoned to attend a Parks, Hall, Events and LiFE Magazine Committee Meeting to be held on Tuesday 13th May 2025 at 7.30pm.

<https://us05web.zoom.us/j/89533995823?pwd=h3NRVKYRFseyH2YXs32u4gVMDUFEAn.1> Meeting ID: 895 3399 5823

Passcode: 8vFQDF

AGENDA

- PH&E 25.42 To receive apologies for absence
- PH&E 25.43 To receive disclosures of interest in accordance with the code of conduct
- PH&E 25.44 To adjourn the meeting to receive questions from members of the public
- PH&E 25.45 To confirm the minutes for the Parks, Hall, Events and LiFE Committee meeting of 01.04.2025 as a true and accurate record
- PH&E 25.46 To discuss matters arising from previous minutes:
- (a) To discuss potential contractual terms with the cricket club
 - (b) To consider planning permission application in relation to internal garage store room. Also to consider potential new quote if planning control is needed.
 - (c) To receive proof for new car park sign with correct wording
 - (d) To discuss replanting a small section of hedgerow on the Somerfield Way car park area
 - (e) To discuss progress regarding two wooden memorial benches
 - (f) To discuss progress on putting tarmacking of perimeter path out to tender
 - (g) Update on memorial plaque for a resident to be placed on a tree in the park
 - (h) To discuss whether the fire exits to the parish hall are complaint as they are steps down and not ramps
 - (i) To discuss potential access issue to wheelchair users when the car park gates are locked and a car parks in front of the gates
 - (j) Update on purchasing bags of gravel to lay next to new re-slabbed path
 - (k) To discuss Epworth Football Club going forward
- PH&E 25.47 To discuss Forest East Park, Kings Walk Park and Spinney matters:
- (a) To provide update on new grounds maintenance contract
 - (b) To discuss a door bell that could be heard all over the hall
 - (c) To consider TCV quotes for various conservation works for the 25/26 winter season
 - (d) To consider the cleanliness of the metal benches
- PH&E 25.48 To discuss other Parks and Hall Matters:
- (a) To consider CCTV for the entrance to the Parish Hall
 - (b) To consider changing the lock on the outside changing room door and garage door
 - (c) To consider programme of maintenance for the newly resealed parish hall floor
- PH&E 25.49 Events - Picnic in the Park 2025
- (a) To consider stage and generator quote for the ABBA tribute band
 - (b) To consider revised quote for lighting/PA to include gazebo
 - (c) To consider booking a DJ
 - (d) To consider quote for extra bins from Blaby District Council
 - (e) To consider total costs so far and order and timing of acts
- PH&E 25.50 To consider the next edition of LiFE magazine
- PH&E 25.51 To consider who will for the memorial tree plaque when a tree is decided upon
- PH&E 25.52 To consider entering a closed session to discuss concerns over a resident and their behaviours at and around the parish hall, and police and other local authority involvement, to seek a resolution
- PH&E 25.53 Date of next Meeting

H Mann

Mrs Holly Mann
Clerk to Leicester Forest East Parish Council

